

MINISTRY MEETING AGENDA

The Catholic Parish of St. John the Baptist

P. O. Box 510

Edmond, OK 73083-0510

Meeting Description _____ <<Name of your Ministry>> _____

Results Desired <<Plan and consider this carefully, be specific>> _____

Date _____ Time 7:00 p.m. Location Council Room

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
7:00 p.m.	9:00 p.m.				
Persons Attending<<TIP- enter all the members then indicate which were not present>>					
1	Chair		13		
2	Co-chair		14		
3	Pillar Board Member		15		
4	Pillar Board member		16		
5	Member		17		
6	Member		18		
7			19		
8			20		
9			21		
10	Trial Participation member		22		
11			23		
12			24		
AGENDA - Items To Be Discussed - Person Responsible					✓
1	Call to Order				
2	Introductions				
3	Purpose, Vision, Commitment Reflection				
4	Opening Prayer or Inspirational Reading				
5	Reading and Approval of Previous Minutes				
6	New Business:				
7	Pillar Board Updates:				
8	Any new initiatives to consider?				
9	Any Cross-Pillar interactions to consider?				
10	Any School considerations?				
11	Any Communication Considerations?				
12	Announcements/Acknowledgements				
13	Closing Prayer:				
14	Adjournment:				
ACTION ITEMS				Person Responsible	
	Next Month - Agenda Items			*SPECIAL ATTENTION:	

